## Installing and Running Data Loader&Viewer Program

Select or create a destination directory on your hard drive for downloading files from the Fox Watershed Investigation web site (http://ilrdss.sws.uiuc.edu/fox). Follow the directions at the web site to download the appropriate files. Once the files are on your hard drive there are a few initial steps to install the Data Loader&Viewer program on a personal computer. It is necessary to have a copy of the Microsoft Access formatted FoxDB on the computer. It is not necessary to have Microsoft Access on the personal computer to use the Loader&Viewer program. After you download the files follow the installation instructions below.

## Installation steps

- 1. Extract the files from the zipped file to the folder with the downloaded files. This can typically be accomplished by double clicking on the zipped file.
- 2. Run "Setup.exe" from the files that were extracted to your hard drive. This can typically be accomplished by double clicking on the file "setup.exe." Follow the instructions. The default is to place the program in the Programs directory as ProjectLoadData. You may specify another folder and or program group during installation. The program may be uninstalled from the Control Panel, Add or Remove Programs operation.

## Running the program:

- 1. Go to the Programs folder (or folder where you chose to install the program). Run "Prjloaddata" by double clicking on the file name (this process may vary slightly depending on the version of the Windows operating system.
- 2. The program requires access to the FoxDB database copy installed on the computer. Upon opening the program, a screen will appear to enter the database location. This will only appear if the database location has not been previously defined. After entering the location this will not require editing again unless the data location changes. If the location for database changes, this screen can be redisplayed through the menu under data.

## Updating the database copy:

- 1. To update your copy of the database, simply re-download the database and put it in the same location. The database must be downloaded separately from the program. Any changes that have occurred to your copy of the database and not in the master copy of the FoxDB that you download will be lost.
- 2. It is recommended to avoid losing new data entry that a regular protocol be established for database maintenance. To avoid lossing changes, the new download copy of FoxDB can be stored in a new location and changed within the program under the Data menu.

Any problems, contact Karla Andrew at kquad@sws.uiuc.edu or phone 217-265-0528.